CONSTRUCTION SITE SAFETY INSPECTION CHECKLIST

INSPECTION INFORMATION

Project / Site:		**Location / Area:**	
Inspection Date:		**Inspection Time:**	
Inspector:		**Company / Contractor:**	
Department / Area:		**Weather Conditions:**	
Workers Observed:			

Instructions: Mark ✓ under Yes, No, or N/A for each applicable item. Record details of any non-compliance in the Remarks / Corrective Action column and transfer significant findings to the Findings & Corrective Actions register.

1. SITE ACCESS & GENERAL CONDITIONS

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
1	Are site access and entry points clearly identified and controlled?	☐	☐	☐	
2	Are pedestrian routes clearly defined and separated from vehicle movement where required?	☐	☐	☐	
3	Are access routes free from unnecessary obstructions?	☐	☐	☐	
4	Are site roads and traffic routes maintained in a safe condition?	☐	☐	☐	
5	Are suitable warning, mandatory and prohibition signs provided where required?	☐	☐	☐	
6	Are restricted or hazardous areas adequately barricaded and controlled?	☐	☐	☐	
7	Is adequate lighting provided for work areas, access routes and walkways?	☐	☐	☐	
8	Are changes in ground level, openings and other trip hazards adequately protected?	☐	☐	☐	
9	Are site boundaries, gates and access controls maintained appropriately?	☐	☐	☐	
10	Are emergency access routes maintained clear at all times?	☐	☐	☐	

2. HOUSEKEEPING & MATERIAL STORAGE

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
11	Are work areas maintained in a clean and orderly condition?	☐	☐	☐	
12	Are construction wastes removed regularly?	☐	☐	☐	
13	Are waste materials segregated and placed in designated containers or areas?	☐	☐	☐	
14	Are walkways, stairs and access routes free from waste and loose materials?	☐	☐	☐	
15	Are materials stored securely and in a stable condition?	☐	☐	☐	
16	Are materials stacked within safe height and stability limits?	☐	☐	☐	
17	Are protruding nails, sharp edges and other physical hazards controlled?	☐	☐	☐	
18	Are combustible materials stored appropriately and away from ignition sources?	☐	☐	☐	
19	Are storage areas clearly designated and appropriately organized?	☐	☐	☐	
20	Are access and emergency routes protected from material storage?	☐	☐	☐	

3. PERSONAL PROTECTIVE EQUIPMENT (PPE)

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
21	Are workers wearing safety helmets in designated areas?	☐	☐	☐	
22	Are suitable safety footwear being worn?	☐	☐	☐	
23	Are high-visibility garments provided and worn where required?	☐	☐	☐	
24	Is suitable eye protection used for tasks presenting eye hazards?	☐	☐	☐	
25	Is task-appropriate hand protection being used?	☐	☐	☐	
26	Is suitable hearing protection provided and used in high-noise areas?	☐	☐	☐	
27	Is suitable respiratory protection provided where required by the risk assessment?	☐	☐	☐	
28	Is fall protection equipment provided and used where required?	☐	☐	☐	
29	Is PPE maintained in serviceable condition?	☐	☐	☐	
30	Are workers using PPE appropriate to the hazards of their specific tasks?	☐	☐	☐	

4. WORK AT HEIGHT

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
31	Are work-at-height activities properly planned and controlled?	☐	☐	☐	
32	Are suitable access and working platforms provided?	☐	☐	☐	
33	Are open edges protected with suitable guardrails or equivalent controls?	☐	☐	☐	
34	Are floor openings and penetrations securely covered or barricaded?	☐	☐	☐	
35	Are workers using appropriate fall protection where required?	☐	☐	☐	
36	Are anchor points or lifelines suitable and properly installed where used?	☐	☐	☐	
37	Are fall-arrest systems inspected before use and maintained appropriately?	☐	☐	☐	
38	Are tools and materials controlled to prevent falling objects?	☐	☐	☐	
39	Are exclusion zones established below hazardous overhead work where necessary?	☐	☐	☐	
40	Are weather conditions considered before and during work at height?	☐	☐	☐	

5. SCAFFOLDING & LADDERS

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
41	Are scaffolds erected by competent personnel in accordance with applicable requirements?	☐	☐	☐	
42	Are scaffolds provided with suitable access?	☐	☐	☐	
43	Are working platforms fully decked where required?	☐	☐	☐	
44	Are guardrails, midrails and toe boards provided where required?	☐	☐	☐	
45	Are scaffold foundations stable and suitable?	☐	☐	☐	
46	Are scaffold components free from significant damage or defects?	☐	☐	☐	
47	Are scaffolds inspected at required intervals and after significant changes or events?	☐	☐	☐	
48	Is scaffold status clearly identified where a tagging system is used?	☐	☐	☐	
49	Are ladders suitable, secured and used correctly?	☐	☐	☐	
50	Are damaged or defective ladders removed from service?	☐	☐	☐	

6. EXCAVATION & TRENCHING

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
51	Are excavations properly planned and assessed before work begins?	☐	☐	☐	
52	Are underground utilities identified before excavation?	☐	☐	☐	
53	Are excavation sides adequately sloped, benched, shored or otherwise protected where required?	☐	☐	☐	
54	Are excavations inspected by a competent person as required?	☐	☐	☐	
55	Are safe access and egress arrangements provided?	☐	☐	☐	
56	Are excavations adequately barricaded and signed?	☐	☐	☐	
57	Is spoil material kept at a safe distance from excavation edges?	☐	☐	☐	
58	Are plant and vehicles prevented from approaching unstable excavation edges?	☐	☐	☐	
59	Is water accumulation controlled and removed where necessary?	☐	☐	☐	
60	Are excavations protected against unauthorized access when unattended?	☐	☐	☐	

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7. LIFTING OPERATIONS

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
61	Are lifting operations properly planned and supervised?	☐	☐	☐	
62	Are lifting equipment and accessories suitable for the intended load?	☐	☐	☐	
63	Are cranes and lifting equipment inspected and maintained as required?	☐	☐	☐	
64	Are lifting accessories visibly identifiable and traceable where required?	☐	☐	☐	
65	Are lifting accessories free from visible damage or defects?	☐	☐	☐	
66	Are safe working load limits clearly identified and not exceeded?	☐	☐	☐	
67	Are lifting operations conducted by competent and authorized personnel?	☐	☐	☐	
68	Is a suitable exclusion zone established around lifting operations?	☐	☐	☐	
69	Are suspended loads prevented from passing over personnel where practicable?	☐	☐	☐	
70	Are suitable signaling and communication arrangements in place?	☐	☐	☐	

8. ELECTRICAL SAFETY

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
71	Are temporary electrical installations properly installed and protected?	☐	☐	☐	
72	Are electrical panels properly enclosed, identified and accessible only to authorized personnel?	☐	☐	☐	
73	Are cables routed and protected against mechanical damage?	☐	☐	☐	
74	Are electrical cables kept away from water and other damaging conditions?	☐	☐	☐	
75	Are plugs, sockets and connections free from visible damage?	☐	☐	☐	
76	Are suitable grounding/earthing arrangements provided?	☐	☐	☐	
77	Are appropriate residual-current protection devices provided where required?	☐	☐	☐	
78	Are defective electrical tools and equipment removed from service?	☐	☐	☐	
79	Are electrical inspections and testing completed as required?	☐	☐	☐	
80	Are electrical hazards appropriately identified and controlled?	☐	☐	☐	

9. TOOLS & EQUIPMENT

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
81	Are hand tools maintained in safe and serviceable condition?	☐	☐	☐	
82	Are power tools inspected before use?	☐	☐	☐	
83	Are guards fitted and functional on applicable power tools?	☐	☐	☐	
84	Are tools used only for their intended purpose?	☐	☐	☐	
85	Are damaged tools removed from service?	☐	☐	☐	
86	Are equipment operators trained and authorized where required?	☐	☐	☐	
87	Are mobile plant and equipment maintained in safe operating condition?	☐	☐	☐	
88	Are reversing alarms, lights and other required safety devices functional?	☐	☐	☐	
89	Are equipment inspection records available where required?	☐	☐	☐	
90	Are workers protected from moving parts and other machinery hazards?	☐	☐	☐	

10. FIRE PREVENTION & HOT WORK

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
91	Are suitable fire extinguishers available in required locations?	☐	☐	☐	
92	Are fire extinguishers accessible, identified and free from obstruction?	☐	☐	☐	
93	Are hot-work activities controlled through an appropriate permit or authorization system where required?	☐	☐	☐	
94	Are combustible materials removed or adequately protected from hot-work areas?	☐	☐	☐	
95	Are suitable fire-watch arrangements provided where required?	☐	☐	☐	
96	Are gas cylinders stored securely and appropriately?	☐	☐	☐	
97	Are oxygen and fuel-gas cylinders separated as required?	☐	☐	☐	
98	Are gas hoses, regulators and connections maintained in safe condition?	☐	☐	☐	
99	Are smoking restrictions clearly identified and enforced?	☐	☐	☐	
100	Are emergency fire routes and firefighting access kept clear?	☐	☐	☐	

11. EMERGENCY PREPAREDNESS

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
101	Are emergency procedures available and communicated to workers?	☐	☐	☐	
102	Are emergency contact details displayed in appropriate locations?	☐	☐	☐	
103	Are emergency assembly points clearly identified?	☐	☐	☐	
104	Are emergency routes and exits unobstructed?	☐	☐	☐	
105	Are first-aid facilities readily accessible?	☐	☐	☐	
106	Are first-aid supplies adequately maintained?	☐	☐	☐	
107	Are trained first-aiders available as required?	☐	☐	☐	
108	Are emergency drills conducted where required by the project emergency plan?	☐	☐	☐	
109	Are rescue arrangements established for foreseeable high-risk activities?	☐	☐	☐	
110	Are emergency vehicles and response access routes maintained clear?	☐	☐	☐	

12. ENVIRONMENTAL CONTROLS

No.	Inspection Item	Yes	No	N/A	Remarks / Corrective Action
111	Are waste materials properly segregated and managed?	☐	☐	☐	
112	Are hazardous wastes stored in designated and appropriately controlled areas?	☐	☐	☐	
113	Are chemical containers properly labeled and securely stored?	☐	☐	☐	
114	Is secondary containment provided for applicable chemicals and liquids?	☐	☐	☐	
115	Are chemical and fuel storage areas protected from spills and leaks?	☐	☐	☐	
116	Are spill kits available in areas where spills could occur?	☐	☐	☐	
117	Are dust-generating activities adequately controlled?	☐	☐	☐	
118	Are construction activities controlled to minimize unnecessary environmental nuisance?	☐	☐	☐	
119	Are wastewater and contaminated water managed appropriately?	☐	☐	☐	
120	Are environmental incidents, spills and significant non-compliances reported and addressed?	☐	☐	☐	

FINDINGS & CORRECTIVE ACTIONS

No.	Finding / Observation	Risk Level	Corrective Action	Responsible Person	Due Date	Status
1						
2						
3						
4						
5						
6						
7						
8						

Risk Level: Low / Medium / High / Critical | **Status:** Open / In Progress / Closed / Verification Required

OVERALL ASSESSMENT

Overall Site Safety Status:

☐ Satisfactory ☐ Needs Improvement ☐ Unsatisfactory ☐ Immediate Action Required

Positive Safety Practices Observed:

Key Areas Requiring Improvement:

Immediate Actions Required:

SIGN-OFF

Inspector	Supervisor / Responsible Person
Name: ____	Name: ____
Signature: _____________________________________	Signature: _____________________________________
Date: ____	Date: ____

IMPORTANT SAFETY DISCLAIMER

This checklist is provided as a practical safety inspection aid. It does not replace applicable legislation, regulatory requirements, project-specific HSE requirements, risk assessments, method statements, approved procedures, manufacturer instructions, or competent professional judgment.

Users should adapt the checklist to the specific project, activities, hazards, contractual requirements, and applicable legal and regulatory requirements.